

St. Joseph's School, Bettiah, West Champaran Prospectus

St. Joseph's School, Bettiah is a Christian Minority Educational institution established and administered by the Holy Cross Sisters. It was started in the year 2003. It is an English Medium school only for girls, affiliated to CBSE, New Delhi.

At present Admission will be opened only for LKG. Cost of application form is Rs. 1200/-
Number of seats: 150

Availing Application Form and applying does not guarantee admission to St. Joseph's School.

The candidate must have completed **Three and Half** years as on **31st March 2025** for admission to L.K.G. The age of the candidate for admission to LKG should be between **3 $\frac{1}{2}$** years to **4 $\frac{1}{2}$** years as on.

Application Form must be submitted as per the time prescribed in the Application Form for LKG. Parents are requested to come for Interaction and Verification of documents along with the candidate for LKG, according to the date and time given to them. Failure to comply will result in disqualification from the application procedure.

All the Original Documents / Certificates must be produced at the time of verification of Application Form.

It is the responsibility of the parents to see that the Application Form is complete in all respects. Incomplete applications without supportive documents or certificates will lead to rejection of Application Form. False documents / incorrect information found at any time, even after admission, will debar the candidate from getting admission or pursuing studies in the school. Application forms without date of birth certificate will not be considered for the process.

It is the responsibility of the parents to ensure that the details entered in the application form are correct and the parents are advised not to depend on others to fill in the application form.

The email address and mobile number entered in the application form should be of the parent of the candidate and no other. In case other email address and mobile number is entered and if there is problem with the process of application, the school does not accept any liability of it.

Anyone filling wrong information about siblings will have their application summarily rejected.

All the documents submitted to the school will not be returned.

You are allowed to fill the form only once.

All candidates are instructed not to make **double / duplicate** payments while paying the application fee online. Neither the school nor the service providers will be responsible for double or duplicate payment. There will be no refund for such payments.

The payment for the application is to be done online. When you select the payment mode as Debit/Credit Card or Net banking you will be taken to the payment gateway website for online payment. In case of any link break or network failure due to which your application status is not updated but amount is being deducted from your account, then **DO NOT TRY PAYING FEE AGAIN**. Kindly do not make double payment. If the payment is deducted from bank account kindly wait and do not make another payment. The school or the service provider do not take any liability for double or repeated payments.

After Interaction and Data Verification, Selection of the candidates for LKG will be done by a selection committee appointed by the governing body of the school.

Parents and local guardians are cautioned that the students are given admission based on their merits. Therefore, any recommendation related to admission is undesirable.

The list of selected candidates will be announced on the school website. If selected, admission must be taken within the time given for admission. School does not provide any hostel or transport facility.

Cost of application form will not be refunded.

Application forms will be available online on the school website www.stjsprebth.com according to the following schedule. There will be NO forms available at the school office.

Date of filling forms online.

1st December 2024 (09:00 a.m.) to 21st December 2024 (11:00 p.m.)

Documents to be submitted: -

Birth Certificate from Municipal Corporation.

If Christian, Baptism Certificate and a letter from the parish priest.

Photocopy of the School Identity Card if the sibling is studying in St. Joseph's School, Bettiah.

Address proof of the parents (Aadhaar Card/Pan card/ Voter ID, etc.)

School Administration reserves the right to make amendments to the admission procedure and admission schedule at any time.

Headmistress